

EU COFUND BIGSSS-DEPARTS
DOCTORAL EDUCATION IN PARTNERSHIPS

Inbound Program for Visiting Early-Stage Researchers

APPLICATION FORM

Personal Information

Last Name of Applicant: _____

First Name of Applicant: _____

BIGSSS-departs partner institute: _____

Current Position: PhD candidate Postdoc Other, specify: _____

Email: _____ Phone: _____

Research Stay at BIGSSS

Please indicate which of BIGSSS' thematic fields you are most interested in:

- A. [Global Governance and Regional Integration](#) (BIGSSS @ University of Bremen)
 B. [Welfare State, Inequality, and Quality of Life](#) (BIGSSS @ University of Bremen)
 C. [Changing Lives in Changing Socio-Cultural Contexts](#) (BIGSSS @ Jacobs University)

BIGSSS faculty member/s you are interested in working with during your visiting stay at BIGSSS:

Preferred time frame of your research stay at BIGSSS: Start Date: _____ End date: _____

Please note that the best time to visit BIGSSS @ University of Bremen is Oct-Jan & Mar-Jun; the best time to visit BIGSSS @ Jacobs University is Sept-Dec & Feb-May.

Travel Grant

Would you like to apply for a travel grant to co-finance you stay at BIGSSS? Yes No

If yes, please read the following terms and conditions carefully that will apply in case of a successful application:

1. Visiting doctoral and postdoctoral researchers from our BIGSSS-departs partner network can apply for travel grants to co-finance their stay at BIGSSS.
2. Doctoral and postdoctoral researchers have to apply by submitting an application *at least 10 weeks* before the planned arrival date at BIGSSS. For application requirements and procedures, please visit the [BIGSSS-departs Inbound Program website](#).
3. Applicants will be informed about their application within two weeks after submission.
4. The BIGSSS-departs inbound travel grants cover the following costs: (a) return ticket (economy) from city of partner institute to Bremen, (b) unlimited BSAG public transport ticket in Bremen for 2 months, (c) a general one-time living allowance of €1300.
5. Payment/Reimbursement procedure: The one-time living allowance of €1300 will be made *in cash on the first working day at BIGSSS*. The reimbursement of the flight/train ticket and the BSAG public transport ticket will only be made *after submission of all original travel receipts* (boarding passes, proofs of payment) to BIGSSS' administration.
6. Please be aware that all visiting fellows need to present a proof of an international health insurance that covers the entire time of their stay in Germany.

Signature of Applicant

Place / Date

Signature

Please send your application as **one compound PDF file** with

- (1) the completed application form,
- (2) a one-page letter of motivation in which you
 1. explain how your research project fits with the work of the faculty member/s you are interested in,
 2. demonstrate the mutual benefits for your own work and for BIGSSS
- (3) your CV,
- (4) a ca. five-page research proposal (if available)
- (5) a research/time plan for stay in Bremen

to Maike Koschorreck at maikek@bigsss-bremen.de and Mandy Boehnke at boehnke@bigsss-bremen.de **until 10 weeks before your planned arrival date at BIGSSS.**