

BIGSSS Affiliated PhD Program – Application Materials

General Information on Application - Please read carefully

Please note that the program commences on February 1, 2017, and then again on September 1st, 2017. Applicants to the Affiliated PhD program should hand in their application packets before the end of November or June respectively in order to be considered for the program starting on February 1 or September 1, 2017. All deadlines refer to the date of receipt of the application, not the mailing date.

For further details on admissions, please contact our Admissions Officer.

Application Materials for Affiliated PhD Fellowships

Candidates are asked to submit the following application materials to the Admissions Officer:

1. PERSONAL INFORMATION (Electronic Application Filename: SURNAME-text.pdf)

1.1. Completed Personal Information Form

- The Personal Information Form can be downloaded [here](#).
- Please download and fill in our Personal Information Form. The file can be viewed with the free Adobe Acrobat Reader.

1.2. Statement of Skills and Experience with Methods of Empirical Social Research

- Please provide information on your knowledge of research methods (including methods courses taken). Applicants from disciplines with little or no standard methods training should provide other pertinent information on relevant research skills. Statements can be from one or two sentences to a maximum of one page long.

1.3. Curriculum Vitae

- This should include information on your educational and work history, publications, language abilities and extracurricular interests.

2. PRELIMINARY DISSERTATION PROPOSAL (Electronic Application Filename: SURNAME-pdp.pdf)

2.1. Preliminary Dissertation Proposal (5-10 pages)

- Your proposal should include the following sections: State of Research, Objectives, Method, Work Plan, Bibliography
- Please note: By submitting your application, you consent to have your dissertation proposal checked for plagiarism.

2.2. One-page Proposal Abstract

- Please provide a one-page abstract of your dissertation proposal.

3. CERTIFICATES (Electronic Application Filename: SURNAME-cert.pdf)

3.1. Statement of Consent (Electronic Application Filename: SURNAME-soc.pdf)

- Applicants are asked to provide a statement of consent written by the head of the project which lends support to the application and confirms that the applicant is able to take part in the BIGSSS' program and meets all curriculum-related demands of the Affiliated Fellow status at BIGSSS.

3.2. Master's Degree Certificate (Electronic Application Filename: SURNAME-cer.pdf)

- Please provide a notarized (or officially certified) photocopy of your Master's degree certificate (or equivalent). If a transcript is not issued in English or German, please provide an officially certified German or English translation.
- ELECTRONIC: Applicants submitting electronic applications will have to send in a notarized (or officially certified) photocopy of the original and the translation if shortlisted.

3.3. English Language Skills

- Applicants are also asked to demonstrate English skills equivalent to a 100/250/600 score on the TOEFL. These skills are assessed informally at BIGSSS.
- No previous knowledge of German is required.