

BIGSSS Ethics Application Form

Voluntary Ethics Checks

Before completing this form, you should refer to the guidance notes available at: <https://www.bigsss-bremen.de/about/ethics-good-scientific-practice>.

This application form should be typed and submitted electronically along with the research paper (article) or proposal (research plan) to ethics@bigsss-bremen.de.

Review of the applications may take up to **several weeks**. Please allow enough time for review and completion of any amendments that may be required.

Please list principal investigator/head of investigation [signer of this application – see below] first

| Title, First Name, Last Name | Position | Institutional Affiliation | E-mail |
|------------------------------|----------|---------------------------|--------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

e.g. for data collection approval, grant application, submission of publication, other [200 characters max.]

If this project is externally funded, please provide the name of the sponsor or funding body [200 characters max.]

Has this application been submitted to another Ethics Committee?

Yes

No

If yes: please provide name and location of the ethics committee and – if already available – the result of the application [1000 characters max.]

5.1. Title of (proposed) investigation

5.2. (Expected) commencement and completion date of project

Commencement date:

Completion date:

5.3. Description of (proposed) project

Please provide a short description of your research project. You may want to include descriptions of the justification for the investigation, research methods, information and consent of participants, confidentiality and (personal) data handling, potential risks for researchers or participants, protection of vulnerable groups and disclosure, access to data and dissemination of results [1800 characters max.]

The information contained herein is, to the best of my knowledge and belief, accurate. I have read the guidance notes provided on at <https://www.bigsss-bremen.de/about/ethics-good-scientific-practice>, and accept responsibility for the conduct of the procedures set out in the attached application.

I and my co-investigators have the appropriate qualifications, experience and facilities to conduct the research set out in the attached application and to deal with any emergencies and contingencies related to the research that may arise.

Signature of the principal investigator/head of investigation is required before submission to the BIGSSS Ethics Committee.

Place / Date

Signature

This application form should be typed and submitted electronically along with the research paper (article) or proposal (research plan) to ethics@bigsss-bremen.de.

DECLARATION BY BIGSSS ETHICS COMMITTEE

DATE APPLICATION RECEIVED:

DATE ETHICS REVIEW COMPLETED:

The BIGSSS Ethics Committee has reviewed this project and considers the methodological/technical and ethical aspects of it to be appropriate to the tasks proposed and recommends approval of the project. The BIGSSS Ethics Committee Member considers that the investigator(s) has/have the necessary qualifications, experience and facilities to conduct the research set out in the attached application, and to deal with any emergencies and contingencies that may arise.

Comments/Provisos:

Signature of BIGSSS Ethics Committee Member

Place / Date

Signature